



## Westwood with Iford Primary School Re-opening Plan

September 2020

### Timeline of Events

1.9.20 - TD Day – School Closed to all Children

2.9.20 – Term 1 begins and school re-opens for all children

Week beginning 7.9.20 - Reception children will be in for mornings only until 12.15pm

Week beginning 14.9.20 - Reception children will be in for mornings and lunch, leaving at 1.30pm.

Week beginning 21.9.20 - Reception children will be in full time.

### Wraparound

- Breakfast and after school club will resume in September as normal.

### Coverings

- Government guidance states that “Wearing a face covering in schools or other education settings is not recommended” and we would like to reassure you that we have worked hard to establish and maintain as safe an environment as we can for both children and staff.
- We would ask that any disposable or **homemade non-disposable face coverings** that staff or children, young people or other learners are wearing when they arrive at their setting will be removed or disposed of by the wearer.

### Social Distancing

- The guidance states “We know that, unlike older children and adults, early years and primary age children cannot be expected to remain 2 metres apart from each other and staff.” We will not be expecting children to socially distance from each other or from staff. We will not be expecting children to sit at tables on their own. For adults, social distancing will be kept to 2 metres where possible but reduced to 1m+ with mitigations such as standing side by side where not possible. Staff should not spend longer than 15 minutes within 1m of a child.

### Classes/Bubbles

Each group will be a full class. Each class will comprise 1 bubble. Staff are able to move between bubbles if required. The school structure for September will be as follows:

Class	Staff
Orchid	Mrs Emma Tyler
Lotus	Mr David Bennett
Clover	Mrs Sally Hannam
Sunflower	Miss Breeshey Williams/Mrs Lisa Rosier

## **Drop off/Pick up**

In order to avoid congestion at the gates, a staggered drop off and pick up will be put in place for the beginning and end of the day.

- Parents **must** drop off and pick up from their allotted point and, in line with government advice, parents must not congregate in groups. Parents **must** arrive at the designated time slot only to avoid congestion. The side gate to Bobbin Lane will remain locked.
- **Only one adult** should bring/collect the child and adults **must** maintain social distancing.
- The class teacher will greet the children. As each child passes through they must use hand sanitizer, then wait with a member of their group staff until ready to go into school and wash their hands. This is repeated in reverse at the end of the day.
- At the end of the day staff should send children out through the same location, once they have identified a parent/ carer. If the parent is late collecting, child should remain at the pick-up point with a member of staff, whilst another member of staff notifies the office to ring the parent.

## **Staggered Drop off and Pick Up**

- In order to avoid congestion at the gates, groups will be dropped off and collected at the following times.

Class	Drop Off/Collection Point	Drop off	Pick up
Clover	Clover Playground Gate (A)	0850	1500
Lotus	Orchid Side Gate (B)	0850	1500
Sunflower	Clover Playground Gate (A)	0900	1510
Orchid	Orchid Side Gate (B)	0900	1510

## **Assembly**

- No assemblies will take place in the hall until further notice. Mr Rockey will lead assemblies remotely for all other classes, from a different classroom each day at 1315.

## **Break & lunch times**

- Each Group/Bubble will use a different play area – the playground and the field, which will be divided into large play areas. Each group will be allocated their own play area and these will be rotated each week for variety.
- Lunches will be in classrooms or outside, supervised by a member of staff. Sunflower class will have their lunch in the hall. We ask that those children who bring a packed lunch do so in a clean lunch box. Lunch will be provided for those entitled to UIFSM and free school meals as before from Lataca.
- Lunchtime will be shorted by 10 minutes to accommodate a staggered start and finish to the day, whilst retaining all required learning time.
- For drinking, please can children bring their water bottles, which will be kept on individual tables or personal spaces for the duration of the day.

## **Break and Lunch Timetable:**

Class	Break time	Lunchtime
Clover	1030-1045	1210-1300
Lotus	1030-1045	1210-1300
Orchid	1045-1100	1210-1300
Sunflower	1045-1100	1210-1300

## **Toilets**

Classes can use their own toilets again. High touch areas (taps, light switches, etc) will be cleaned throughout the day and the toilets will be cleaned thoroughly at the end of every school day.

## **Classrooms and Outdoor Areas**

- Classrooms will be returned to their normal state and will be ready to welcome the children on 2<sup>nd</sup> September. Desks will be arranged so that children are all facing forward, in line with government guidance.
- There is no guidance received yet that says soft furnishing etc are not allowed, so we presume they are until we hear otherwise.

## **Sharing of Resources**

- Resources will not be moved from one bubble to another necessary. If so, they will be cleaned first.
- Within each bubble, children are able to share resources.
- Children will need to have their own stationary within each class
- Books and other shared resources can be taken home from September.

## **Coats, jumpers, pegs**

- Please can you ensure that children do not bring backpacks to school and that they only bring minimum personal possessions, i.e. hat, coat, drinks bottle and book bag. Thank you.
- Book bags can now come back into school and books/ other shared resources can be sent home

## **Curriculum**

- From September, we will be returning to a normal learning curriculum, focusing on assessing children's needs in order to move forward with learning.
- School day trips can now take place. Each class will have their own coach.
- We have been informed that Statutory Assessments will take place in 2021 as normal.
- PE will be taught either outside or in the hall. If equipment is used, it will be cleaned before being used by another group.
- If laptops or ipads are used, these will be wiped when put away in readiness for the next users.
- Staff will explicitly teach and supervise health and hygiene arrangements such as handwashing, tissue disposal and toilet flushing. Using the resources available via these links. Posters from these lessons will be displayed around the school.

[https://e-bug.eu/junior\\_pack\\_ks1.aspx?cc=eng&ss=2&t=Horrid%20Hands](https://e-bug.eu/junior_pack_ks1.aspx?cc=eng&ss=2&t=Horrid%20Hands)

[https://e-bug.eu/junior\\_pack\\_ks1.aspx?cc=eng&ss=2&t=Super%20Sneezes](https://e-bug.eu/junior_pack_ks1.aspx?cc=eng&ss=2&t=Super%20Sneezes)

## **Behaviour principles for children**

In light of the need for children to behave differently when they return to school, children will be taught and frequently reminded of the following:

- Following school instructions on hygiene, such as handwashing and sanitising

- Following instructions on who they can socialise with at school
- Moving around the school as per specific instructions (for example, out of bounds areas, queuing)
- Expectations about sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching your mouth, nose and eyes with hands
- Tell an adult if you are experiencing symptoms of coronavirus
- Rules about sharing any equipment or other items including cups
- Amended expectations about breaks or play times, including where children may or may not play
- Use of toilets
- Clear rules about coughing or spitting at or towards any other person

### **Effective infection protection and control**

In school, preventing the spread of coronavirus involves dealing with direct transmission (for instance, when in close contact with those sneezing and coughing) and indirect transmission (via touching contaminated surfaces).

We will ensure the following:

- Minimising contact with individuals who are unwell by ensuring that those who have coronavirus symptoms, or who have someone in their household who does, do not attend school. See further advice below.
- Cleaning hands more often than usual - wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly. We will do this on entry to school, before and after snack, before and after lunch.
- Ensuring good respiratory hygiene - promote the 'catch it, bin it, kill it' approach.
- Each classroom will have a lidded bin just for used tissues.
- Cleaning frequently touched surfaces often using standard products.
- All staff will be asked to support cleaning throughout the day as required. Spray bottles, disposable gloves and a paper roll in a storage bucket will be provided for each class.
- Hand sanitiser will be available in every classroom and in the entrance hall, including refills.

### **Office**

- Parents must not enter the school building unless they have a specific appointment.
- If a child is late, they must be collected from their drop off/collection point by one of our admin team and taken to their classroom.
- Parents are asked to contact the office by email or phone.
- Please do not schedule appointments during the school day that will require a late drop off or early pick up.

### **What happens if someone becomes unwell at school?**

- If anyone becomes unwell with a new, continuous cough or a high temperature in an education or childcare setting, they must be sent home and advised to follow the [COVID-19: guidance for households with possible coronavirus infection guidance](#).
- If a child is awaiting collection, they will be taken to the cabin and will be supervised by a member of staff.

- PPE will be worn by staff caring for the child while they await collection.
- If a member of staff has helped someone who was unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves (and in which case, a test is available) or the child subsequently tests positive (see ‘What happens if there is a confirmed case of coronavirus in a setting?’ below). They will wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people.

### **What happens if there is a confirmed case of coronavirus in a school?**

- If a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. All staff and children who are attending school will have access to a test if they display symptoms of coronavirus, and are encouraged to get tested in this scenario.
- Where the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.
- Where the child, young person or staff member tests positive, the rest of their class or group within school will be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.
- As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England’s local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take. In some cases a larger number of other children, young people may be asked to self-isolate at home as a precautionary measure – perhaps the whole class, site or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary.
- If there is a confirmed case of coronavirus:
  - A child (who is unwell) – the class while self-isolating at home, will be taught remotely by their teacher who will plan and prepare lessons for their respective bubble.
  - A teacher (who is unwell) – the class will be provided with a class pack of home learning of the work being covered by the partner class to be completed while in self-isolation.
  - If the whole school goes into lockdown we will revert back to our successful provision of daily activities via the school website.

### **Will teachers and other staff be able to get tested if they have symptoms?**

Access to testing is already available to all essential workers. This includes anyone involved in education.

Date: 7<sup>th</sup> July 2020