

School Covid 19 Risk Assessment – May 2021



Name of School	Westwood with Iford
Name of Headteacher	Ian Rockey
Assessment completed by	Ian Rockey
Assessment date	24.5.21

This risk assessment template sets out the measures that may be used to maintain a safe environment for all occupants and visitors to the school/setting and to reduce the transmission risk of covid-19 coronavirus as far as is reasonably practicable. Particular attention must be given to those at greatest risk including vulnerable groups, pregnant women, and those with underlying health conditions; and to new staff, vis and pupils who may be unfamiliar with the site.

Use the template to prepare a specific risk assessment for your school/setting. It must be kept under review and updated accordingly.

Useful links:

Government guidance for full opening of schools can be found [here](#)

Government guidance for after school clubs and other out of school settings can be found [here](#)

Right Choice Coronavirus Resources are available [here](#).

Science teaching Coronavirus advice is available from CLEAPSS [here](#)

Design Technology Coronavirus advice is available from CLEAPSS [here](#)

Physical Education Coronavirus advice is available from AfPE [here](#)

Where separate risk assessments are required for specialist situations as set out in the template below, these do not need to be submitted to the local authority but should be available for scrutiny from LA or HSE enforcement officers.

	System of controls to manage and mitigate risk, according to DfE guidance:	
Prevention:	<ul style="list-style-type: none"> 1) Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school. 2) Where recommended, the use of face coverings in schools. 3) Clean hands thoroughly more often than usual. 4) Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach. 5) Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents. 6) Minimise contact between individuals and maintain social distancing wherever possible. 7) Where necessary, wear appropriate personal protective equipment (PPE). 8) Always keeping occupied spaces well ventilated. 	<p>Numbers 1 to 5, and number 8, must be in place in all schools, all the time.</p> <p>Number 6 must be properly considered and schools must put in place measures that suit their particular circumstances.</p> <p>Number 7 applies in specific circumstances.</p>
Response to any infection:	<ul style="list-style-type: none"> 9) Engage with the NHS Test and Trace process. 10) Manage confirmed cases of coronavirus (COVID-19) amongst the school community. 11) Contain any outbreak by following local health protection team advice. 	<p>Numbers 9 to 11 must be followed in every case where they are relevant.</p>

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
Symptomatic or other high-risk personnel attending school site		
	<p>Staff, pupils, contractors and visitors must not attend the school site if they have any of the Covid-19 symptoms as below or are required to be in self-isolation or travel quarantine.</p> <ul style="list-style-type: none"> • a high temperature • a new, continuous cough • a loss of, or change to, your sense of smell or taste 	
1. Maintaining distancing and reducing contact – entrance and exit routes		
Numbers arriving simultaneously on school transport impede the means to distance or reduce contact, and impede effectiveness of staggered start/finish times of school day	<ul style="list-style-type: none"> • Liaise with School Transport Team before changes to school times are made. 	This should only affect one child. Transport have been asked to safely distance on drop off and pick up.
Numbers of parents and children at entrances and exits impede social distancing.	<ul style="list-style-type: none"> • Instructions for parents/carers on distancing rules on site. • Markers on floor for children and parents to wait. Ensure markings do not create slip/trip hazard • Use of different entrances/exits for different groups. • Only one parent/carer to accompany child. • Signage. 	<p>Parents have been issued clear guidance for entering and exiting the school site using the main gates. Only one parent to accompany child to school gates.</p> <p>Parents have been advised to maintain social distancing outside of school site.</p>
Changes to school routine cause vehicular and pedestrian traffic management issues.	<ul style="list-style-type: none"> • Encourage parents to walk/cycle to school with children. • Stagger drop off / pick up times. • Minimise vehicles on site • Review traffic management risk assessment where changes to start/end of day apply. 	<p>Parents have been advised to maintain social distancing outside of school site.</p> <p>Parent/carers have been informed that only one adult is to accompany child.</p> <p>Parents asked to wear face coverings onsite.</p> <p>Staff will wear masks/visors outside at drop off and pick up times.</p>

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
<p>2. Maintaining distancing and reducing contact – internal areas and play areas</p>		
<p>Pupil numbers and room sizes impede the means to reduce contact</p>	<ul style="list-style-type: none"> • Where practical, arrangements will aim to reduce contact and maximise distancing between pupils and staff; and between staff themselves. • Pupils can reduce contact by being grouped together. For primary schools this is likely to be in class sized groups. For secondary schools this may be in upto year sized groups. • Record the names of pupils in each group, and any close contact that takes places between children and staff in different groups. • Remove excess furniture to safe storage areas to increase space. • Desks to be spaced out as far as possible but do not impede fire escape routes and exits. • Children to remain at their desks when in the room. • Children to use the same desk each day. • Lessons planned for individual work as opposed to close group work. • Distancing and reducing contact to be explained to children with regular reminders. • Signage/Posters in each classroom. • Consider the use of school grounds / local environment to extend the range of teaching spaces available • Staff to supervise and enforce measures. • The wearing of any PPE is not considered a necessary control measure except where set out specifically in this risk assessment for first aid or medical attention needs. 	<p>4 class bubbles with no more than 30 in a bubble. Each group has allocated members of staff. The class ‘bubbles’ will be maintained and protected throughout the day. For playtime and lunchtime, Key Stage bubbles will be established for outdoor play.</p> <p>For adults, social distancing will be kept to 2 metres where possible between adults.</p> <p>When working, children and adults will be taught and encouraged to maintain a safe distance and children will reduce contact by being grouped. Desks will be spaced in classes and will face forwards, where appropriate. Children will remain at their desks, where possible, when in the room, for their learning. They will use the same desk each day.</p> <p>When possible, lessons will take place outside, using our large school grounds. Signs will be displayed in each classroom. Where close contact takes place for medical purposes, this will be recorded. PPE will not be worn, except in cases where children require medical attention from a member of staff. Where possible and safe, windows will be opened to improve ventilation in classrooms.</p>

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<p>Number of pupils and staff moving around the school impede the means to distance and reduce contact in corridors and other communal spaces</p>	<ul style="list-style-type: none"> • Minimise movements of whole groups and individuals outside of the classroom. • Use of a one-way system around the school. • A 'walk on the left' policy if one-way not practicable. • Consider using the pathways around the perimeter of the building to assist with circulation (weather and site layout dependent). • Lane markings on floor and distancing markings in areas where queuing is likely. • Areas not in use to be closed off (not escape routes). • Children to keep coats, bags, lunchboxes etc with them in the classroom (under desks) or in suitable storage area. • Signage. • School assemblies to be completed electronically • Acts of worship and other typically communal events to take place in groups (not whole school) • Face coverings to be worn by adults in Primary schools in areas where distancing cannot be maintained indoors but outside of the classroom. • Face coverings to be worn by staff and students in Secondary schools where distancing cannot be maintained indoors. 	<p>Children will remain in their bubble classroom or will use a designated area of the grounds for play and lunch time.</p> <p>A walk on the left policy will be adopted as space will not allow a one way system. Use of external doors and outside space to move around the building will minimise travel within school corridors.</p> <p>As few pupils as possible will be moving around any one area of the school at a time.</p> <p>The main entrance corridor and library will not be accessible for children, reducing risk of social interaction and staff will be encouraged to use the outdoor space to move around where necessary. Staff will wear masks when using communal areas and when moving between rooms.</p> <p>Areas not to be used will be closed off to children. Items being brought in to school will be kept to an absolute minimum and kept spaced apart in a suitable area.</p> <p>School assemblies will be completed electronically by the HT from his office.</p>
<p>Number of pupils and size of space impede the means to distance and reduce contact when using toilets</p>	<ul style="list-style-type: none"> • Apply a maximum number of pupils in toilet rule to maintain distancing and reduce contact. • Where practicable avoid different groups using the same facilities at the same time. • Distance markings on floor in queuing area 	<p>Systems and expectations are in place for children using the toilet safely.</p> <p>Each bubble will use specific toilets to reduce interactions.</p>
<p>Number of pupils and available space impede the means to distance and reduce contact at breaktime and lunchtime</p>	<ul style="list-style-type: none"> • Staggered break and lunch times. • Allocated play areas for each group. 	<p>Break and lunch times have been set up so that children remain in their own key stage bubbles.</p> <p>Lunch will be taken in each bubble's own classroom.</p>

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	<ul style="list-style-type: none"> • Consider zoning of play areas using markings / cones to reinforce distancing. • Limit use of outdoor play equipment to designated groups at fixed periods • Games which encourage distancing and reduce contact. • Staff supervision to maintain standards. • Catering contractors and other food provision has been subject to specific risk assessment. 	<p>Field and playground zoned and allocated to groups on a daily rota basis, with cleaning each day. Staff supervision during breaktime and lunchtime will maintain standards and safety.</p>
<p>Number of staff and size of staff rest spaces impede the means to distance and reduce contact</p>	<ul style="list-style-type: none"> • Removal of furniture to create more space. • Removal of communal equipment (mugs etc) • Staggered break times for staff. • Repurpose unused spaces for additional staff rooms. • Staff toilets to enforce 2m distancing. 	<p>Mugs/cups will be washed in dishwasher at a hot temperature, or staff can bring their own. Staff will stagger collection of drinks and will safely distance for break times. 2m social distancing will be enforced for staff toilets and when moving around school. Staff breaks will be taken in a safe space to minimise risk and will be staggered.</p>
<p>Other</p>	<ul style="list-style-type: none"> • All teachers and other staff can operate across different groups but must continue to maintain distance from pupils and other staff as much as possible. • Mixing of volunteers across groups should be kept to a minimum, and they should remain two metres from pupils and staff where possible. • Schools should work closely with any external wraparound providers which pupils may use, to ensure as far as possible, children can be kept in a group with other children from the same group they are in during the school day. • Schools should not host any performances with an audience and follow latest guidance for music, dance and drama (within the main guidance for schools Feb 2021). 	<p>Most staff will only work within one bubble. Volunteers will begin working in school after May half term. LFD tests will be taken prior to coming into school and volunteers will work with their specified bubble only. Performances are currently under review for the summer term post-June 21st 2021. We will be working with Active Trowbridge to ensure that children are kept in the same group, where possible, during wraparound care.</p>

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3. Hygiene and Cleaning	<u>Guidance on cleaning non-healthcare settings</u>	
Cleaning staff levels are insufficient to deliver enhanced cleaning regime.	<ul style="list-style-type: none"> • Confirm available cleaning staffing levels before wider opening. • Use of contractors or other school staff for additional cleaning. • Agree the new cleaning requirements and additional hours for this. • PPE to be worn by cleaning staff as dictated by risk assessment. 	<p>Our regular cleaning company will carry out daily cleaning at the end of each school day. Requirements, equipment, PPE etc all discussed and agreed with cleaning company.</p> <p>Staff have been advised of cleaning procedures throughout the day and each classroom has cleaning equipment and supplies.</p>
Insufficient handwashing and hygiene facilities increase the risk of transmission.	<ul style="list-style-type: none"> • Children to handwash on entry to school, before and after each break and lunch, on changing classrooms, leaving school and after using toilet. • Ensure supplies of suitable soap. Skin friendly cleaning wipes can be used as an alternative • Extra signage to encourage washing hands. • Ensure help is available for children who cannot clean their hands independently. • Hand gel dispensers at strategic locations around the site to complement handwashing facilities. • Supplies of tissues and lidded bins in each teaching space and classroom. • Promotion of the 'Catch it, Bin it, Kill it' campaign to pupils and staff. 	<p>Children wash and gel hands on arrival and exit from school, as well as before and after break and lunch.</p> <p>Hand gel dispensers organised for every classroom and occupied working areas.</p> <p>HE has ordered refills and PPE equipment for working in close proximity with children – injuries, supervision of children who may show symptoms of the virus.</p> <p>Supplies of tissues and hand soap have been organised in preparation for all areas.</p> <p>Staff will support children who find hand washing difficult</p> <p>Parents have been asked to send their children in school uniform, ensuring it is cleaned regularly.</p> <p>Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.</p>
Exposure to new hazardous substances (products)	<ul style="list-style-type: none"> • COSHH assessment to be carried out for any new cleaning/sanitising products in use. • Additional cleaning staff to be made aware of the COSHH risk assessments. • Appropriate storage of hazardous substances. 	<p>All products are stored appropriately in a locked cupboard.</p> <p>Existing products are being used within school to clean.</p>

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	<ul style="list-style-type: none"> Material data sheets to be made available for new and existing products. 	
4. Site and Buildings		
<p>Visitors/contractors/suppliers on site increase the risk of transmission.</p>	<ul style="list-style-type: none"> Site visits only by pre-arrangement. A record of some visitors must be kept for 21 days specific guidance 2m exclusion zones/markings in Reception areas. Information/signage for visitors informing them of the infection control procedures. Deliveries and visits outside of school opening hours where possible. Provision of hand sanitiser at main school entrance. Process for the acceptance of deliveries required i.e. area where deliveries can be safely left. Adult visitors to wear face covering unless exempt. 	<p>Site visits will only be allowed where safe practice and working can be carried out at a distance, although out of hours deliveries and visits will be encouraged.</p> <p>Information for visitors will be provided and 2m social distancing enforced at all times.</p> <p>Deliveries will be to door step only and left where possible, without interaction</p> <p>Hand gel is provided at main entrance.</p> <p>Deliveries will be left in the entrance hall or outside the front door under the porch.</p> <p>Adult visitors will wear face coverings at all times.</p> <p>Parents evenings will commence again from May 2021. A system of controls has been put in place and shared with parents to ensure everyone's safety.</p>
<p>Changes affect normal emergency procedures.</p>	<p>Fire safety management plans should be reviewed and checked in line with operational changes. Schools should check:</p> <ul style="list-style-type: none"> All fire doors are operational at all times Fire alarm system and emergency lights have been tested and are fully operational. Review of fire assembly points to accommodate reduced contact and distancing where practicable. Fire drill practice to train new arrangements. Other contingency emergency plans to be reviewed including lockdown procedures, major disruption through loss of services, gas leak etc. 	<p>Fire Drill practice will take place week beginning 7th June.</p> <p>Fire assembly point will be managed for all children and staff to accommodate social distancing</p> <p>Fire alarm system and emergency lighting are regularly tested and are fully operational.</p>
<p>Site security is compromised by new arrangements.</p>	<ul style="list-style-type: none"> Normal security standards will apply and careful consideration given to the balance for security and the need for enhanced ventilation. 	<p>Usual security procedures will apply, with a timed door lock system in place.</p>

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		Windows and doors will be opened during break and lunch times to circulate air, whilst maintaining a reasonable thermal temperature for working.
Building checks not taken place	<ul style="list-style-type: none"> All usual building checks are to be undertaken as normal including flushing of water outlets, schedules of preventative maintenance, portable appliance testing and asbestos monitoring. 	All water outlets and toilets will be flushed prior to a full opening recommencing. Buildings checks to continue as normal.
Inadequate ventilation increases the risk of transmission of Covid 19	<ul style="list-style-type: none"> Make use of existing mechanical ventilation systems preferably drawing on fresh air. Make use of natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation and opened more fully during breaks to purge the air in the space). Opening internal doors can also assist with creating a throughput of air (but not Fire Doors) Opening external doors may also be used provided security is not unduly compromised Additional ventilation via open doors and windows should not occur in unoccupied parts of the site. 	With warmer weather, natural ventilation will be utilised to circulate fresh air into classrooms and working areas. During breaktime and lunchtime, doors and windows will be opened to ensure classrooms are well purged of air. Internal doors, except Fire Doors, will also be used to create a natural through flow of air.
5. Equipment and furniture		
Shared play equipment increases the risk of transmission.	<ul style="list-style-type: none"> Individual items of play equipment and other shared items used for teaching are to be cleaned between each use by each group. Outdoor equipment should be cleaned more frequently than normal. Resources are rotated or left to de-contaminate for 48 hours (or 72 hours if plastic) if being used by different groups. Resources that are shared between groups, such as sports, art and science equipment should be cleaned frequently and meticulously. 	Soft toys and difficult to clean resources have or will have been removed. Shared resources will be rotated or left to decontaminate for 48/72 hours if they are to be used by different groups.

RISK FACTORS	CONTROL MEASURES TO CONSIDER	LOCAL APPLICATION OF MEASURES
Shared equipment, fittings and resources increase the risk of transmission.	<ul style="list-style-type: none"> • Handwashing before and after each lesson. • Remove unnecessary items from the classrooms and store elsewhere. • Cleaning regime for door handles, press to enter/exit buttons, communal surfaces and touchpoints. • Children asked to bring in own stationery or have allocated, named, packs of stationery per child. • Resources and surfaces to be cleaned each night. • Lessons planned so sharing of resources is minimised. • Any crockery/cutlery used must be cleaned thoroughly. 	<p>Unnecessary items have been removed. Cleaning regime is in place. No rucksacks will be brought into school. Children will be allocated their own individual stationary set and pile of books each week. Resources and surfaces will be cleaned each evening after school has finished. Where at all possible, children will face forwards for lessons and learning.</p>
Increased manual handling tasks increase the risk of musculoskeletal injuries.	<ul style="list-style-type: none"> • Staff must not attempt to move large or heavy items unless they are fit and competent to do so. 	Please ask for help when required
6. Health and Wellbeing		
Inadequate staffing levels create supervision or safeguarding issues.	<ul style="list-style-type: none"> • Carry out an audit of all staff availability and review it regularly. • Introduce a process for staff to inform you if their health situation changes. • If there is a shortage of teachers consider use of suitably qualified TAs to lead a group and maintain ratios. • Use of staff from other schools (by agreement). 	<p>IR to complete regular audit Staff should email or telephone IR if their situation changes so that the staff audit can be reviewed. Teachers or TAs will lead groups as needed.</p>
Vulnerable / Extremely vulnerable children at higher risk of infection.	<ul style="list-style-type: none"> • Parents should follow current medical/government advice if their child is in this category. 	<p>Parents have been advised of this. Guidance stresses that whilst we will take every precaution, parents sending children back to school do so with the knowledge that we cannot remove every risk.</p>
Person becomes unwell with Covid-19 symptoms in school	<ul style="list-style-type: none"> • Move to a pre-designated room where person can be isolated, with adult supervision if a child. • Ventilate the room if possible. • PPE should be worn if contact is required. • Inform parent/carer to arrange collection. • Cleaning regime after each usage of the space. 	<p>The cabin will be used for isolation with adult supervision. This room will be ventilated and the supervising adult will be provided with PPE. Parent/carer will be informed asap to collect the child.</p>


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	<ul style="list-style-type: none"> Follow the advice from health protection team 	<p>The cabin will be cleaned thoroughly each time it needs to be used.</p> <p>Non-contact thermometer in school and available.</p>
<p>Outbreak of Covid-19 within the school (defined as more than two confirmed cases within a fortnight)</p>	<ul style="list-style-type: none"> Senior leaders have awareness of the PHE “local outbreak management plan” Local school management plan is in place and relevant staff have been made aware Remote education plans in place Engage fully with NHS Test & Trace. 	
<p>Staff wellbeing affected by the working experience.</p>	<ul style="list-style-type: none"> Staff risk assessment tool being used to assess those in higher risk groups. Staff aware of risk assessment process and able to contribute. Staff meetings and communication. Defined wellbeing support measures for staff. Designated staff rest areas. 	<p>Guidance shared with all staff.</p> <p>Clinically extremely vulnerable staff (or those living with an extremely clinically vulnerable family member) will be given a remote role.</p> <p>Staff meetings will continue virtually when needed</p> <p>Staff who are absent will continue to be contacted regularly by IR to check wellbeing</p> <p>Wellbeing resources and opportunities for discussion provided by IR</p>
<p>Volunteer wellbeing affected by the working experience</p>	<ul style="list-style-type: none"> Volunteers will be treated in the same way as school staff and provided with the same information, instruction, training and equipment. Volunteers will be included in regular communications and be given the opportunity to feedback any concerns. 	<p>Volunteers will begin working in school after May half term. LFD tests will be taken prior to coming into school and volunteers will work with their specified bubble only.</p>
<p>Pupil wellbeing is impacted by the current situation causing physical and mental ill health.</p> <p>School Effectiveness guidance on Right Choice</p>	<ul style="list-style-type: none"> Children to have allocated teacher and TA where possible. Reduced time in school to ensure transition from home to school is successful. Curriculum to support children’s well-being. Provide opportunities to talk about their experiences/concerns. Pastoral activities. 	<p>Allocated staff in place</p> <p>Reduced timetable and set start and end times for all children.</p> <p>High quality, sequential curriculum will be planned and delivered through video to support children’s academic development and wellbeing. This will include circle time and use of SCARF wellbeing resources in school for children of key workers.</p>

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First aid provision	<ul style="list-style-type: none"> • Ensure all staff know First Aiders on site if less coverage than normal. • If provision is less than usual, minimise hazardous activities which may result in injury. • Ensure a supply of PPE is available for provision of first aid and use and dispose of accordingly. • Paediatric First Aid provision is available for under 5's. 	All regular first aiders will be on site PPE is available for first aid provision and intimate care, including paediatric First Aid.
Pupils with special medical needs (administering medication)	<ul style="list-style-type: none"> • Required number of competent staff on site • Staff training up to date • Alternative arrangements in place if staff training/competence has lapsed. 	Where required, staff will have up to date training in administering medication
1:1 teaching, physical restraint and children with SEND or EHC plans are adversely affected by the current situation.	<ul style="list-style-type: none"> • Individual risk assessments of children with behavioural difficulties. • Ensure a supply of PPE is available based on need. • Reduced timetable or consideration of other solutions if child's behaviour puts staff at risk. • 1:1 teaching to be done with reduced contact. 	Individual risk assessments will be completed for those children who need them. Staff and children maintain 2m social distancing. Any 1:1 teaching that is required, takes place at a reasonable social distance. PPE is available.
7. Risk assessments and Policies		
Standard risk assessments do not take account of additional covid-19 risks	<ul style="list-style-type: none"> • Ensure all work environments and teaching/learning activities have been subjected to risk assessments in line with conventional H&S requirements. • Review and where necessary update all risk assessments with additional control measures to counter any significant covid-19 infection transmission risk. • Pay particular attention to curriculum areas and activities being resumed for the first time since school restrictions were introduced 	All relevant risk assessments for work environments and teaching/learning areas will be reviewed/updated to account for Covid-19 risk. Any further control measure that are required will be added into the risk assessments to help counter infection transmission risk.

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	<ul style="list-style-type: none"> • One -off activities such as PTA and other fundraising events, firework displays etc will be subject to separate risk assessment. • Lettings of facilities will be subject to separate risk assessment. • School clubs, Breakfast clubs and after-school provision will be subject to a separate risk assessment. • Behaviour policy amended to reflect covid-19 protocols. • Off-site learning outside of the classroom activities and events are suspended. 	
8. Monitoring		
<p>Control measures set out in this risk assessment do not prove effective</p> <p>Levels of compliance are inadequate</p>	<ul style="list-style-type: none"> • Named school staff will monitor the application and effectiveness of the control measures set out within this risk assessment, and the level of compliance by staff, visitors and pupils • Non-compliance will be addressed immediately • Regular communication with staff on the outcomes of the monitoring • LA H&S Advisers are able to visit the school site to assess compliance 	<p>Monitoring is the responsibility of all staff, but is overseen and led by the Head Teacher.</p> <p>Any issues will be addressed immediately and communicated to all staff.</p>
9. Other risks – specific to your school		
<p>Please add details of any other relevant covid-19 risks presented by circumstances that are relevant to your school site and activities but are not covered by Items 1-8.</p> <p>These may include:</p> <ul style="list-style-type: none"> • Lateral Flow testing procedures • Swimming • Indoor gyms • Trips and events 		<p>LFD testing for staff is in place twice weekly. Results are reported to NHS and to our admin officer, where they are recorded. Any member of staff with a positive LFD test will follow current guidance and will immediately self-isolate and not come to work. A PCR test will be booked ASAP. Staff are aware of the procedure to follow if they experience any issues with LFD testing. Trips will resume as soon as possible and practicable, dependent on lockdown restrictions being lifted.</p>

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<ul style="list-style-type: none"> Recruitment procedures 		Swimming is currently suspended, but will be reviewed as lockdown restrictions are lifted.

I confirm that the above is a suitable and sufficient risk assessment based on current information. The risk assessment will be reviewed on a regular basis and whenever anything significant changes. All relevant parties will be informed of the outcomes of this risk assessment.

Name of Headteacher	Ian Rockey	
Signature of Headteacher		Date: 24.5.21
Name of Chair of Governors / Trustees	Bryony Green	
Signature of Chair of Governors / Trustees		Date:
Date of review		