



Westwood with Iford School

Remote and Home Learning Policy

Rationale:

At Westwood with Iford School, we understand the need to continually deliver high quality education, including during periods of remote working – whether for an individual pupil or many. We recognise the importance of maintaining high expectations in all areas of school life and ensuring that all pupils have access to the learning resources and support they need to succeed.

Through the implementation of this policy, we aim to address the key concerns associated with remote working, such as online safety, access to educational resources, data protection, and safeguarding.

Specific Aims

- To outline our approach for pupils that will not be attending school, as a result of government guidance or the closure of a class bubble.
- To outline our expectations for staff that will not be attending school due to self-isolation but that are otherwise fit and healthy and able to continue supporting the school with the teaching, marking and planning for pupils.

Who is the policy applicable to?

Every child is expected to attend school from September 3rd 2020. In line with government guidance, pupils, staff and families should self-isolate if they display any of the following symptoms:

- o A continuous, dry cough
- o A high temperature above 37.8°C
- o A loss of, or change to, their sense of smell or taste
- o Have had access to a test and this has returned a positive result for Covid-19

This policy will primarily outline expectations for a class bubble suspension or partial school closure relating to COVID-19, rather than individual cases or for any absence other than COVID self-isolation e.g. other illness, holidays. Individual pupils who are isolating due to the above government guidance or those with long-term health issues and choose not return to school in September, will be supported on a case by case basis, primarily with the use of activities which will seek to mirror the work being taught to the rest of the class in school.

Who is this policy NOT for.

- Pupils who do not have to self-isolate for 10 - 14 days.
- Pupils who are attending school as normal
- Pupils who are classed as vulnerable or key worker children attending school.
- Parents choosing to keep children at home due to parental choice.
- Children who are ill but are not displaying COVID related symptoms.
- Any reason given contrary to official Government guidance

Remote learning for pupils

We will provide tools and resources as well as links to appropriate remote learning for pupils that are not able to attend school so that no-one needs to fall behind. In the following points, an outline of the provision will be made and some guidance given on the role of pupils, teachers and parents. In the event of a child awaiting test results, activities relating to the current week's learning will be provided from the end of Day 1 where school is informed of Covid related absence relating to the statements identified above.

The governors and senior leadership team at Westwood with Iford School are fully aware that these are exceptional times and would like to make it clear that the completion of work whether on paper or using an online tool is not compulsory and that this document seeks to inform and guide families and not to impose expectations. Each family is unique and because of this, should approach home learning in a way which suits their individual needs. We realise that the circumstances that cause our school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from all sides:

- parents may be trying to work from home so access to technology as a family may be limited;
- parents may have two or more children trying to access technology and need to prioritise the needs of young people studying towards GCSE/A Level accreditation;
- teachers may be trying to manage their home situation and the learning of their own children;
- systems, tools and resources may not always function as they should.

Teacher expectations

Teachers will plan activities and or learning tasks that are relevant to the curriculum focus for that (class) 'Bubble' and endeavour to supply resources to support tasks for home learners. Following guidance from Public Health England, when a 'bubble' of children is asked to self-isolate and stay at home, a post will be placed on the school website and an email sent to the relevant parents/carers informing them of the developing situation. This will be classed as Day 1 of the class 'bubble' closure. As detailed in the flowchart below, remote learning will begin from Day 3. We will endeavour to post work daily, the evening before the day the work is due to be completed by the children. A live and up-to-date list of websites the school uses is available on the school website:

<http://www.westwoodwithiford.org/home-learning.html>

If the school has been asked to move entirely to remote learning (like the announcement on 4th January 2021), School will be aiming to provide 3 hours of remote learning per day. *Government guidance in the 31st December update)

- Any resources used, including websites and worksheets, should, where possible, be shared with home learners via the school website, class blog, email or Google Classroom as appropriate.

- For those families unable to access the remote learning electronically, please contact school to arrange for work books to be sent home.
- Teachers will respond, within reason, to requests for support from families at home. This should be done via email to the specific member of staff.
- Throughout the course of a school week, all children will be given detailed feedback on work that has been submitted to the class teacher, at least once.
- Should a staff member require support with the use of technology, it is their responsibility to seek this support in school and Senior Leaders will ensure that support is given promptly.

Family (pupil/parent/guardian) role

- Where possible, it is beneficial for young people to maintain a regular and familiar routine. Westwood with Iford School would recommend that each 'school day' maintains structure. A suggested timetable can be found on the school website to use as a guide.
- Once a 'bubble' is isolated, a post will be placed on the school website and an email sent via School Comms on Day 2 of the isolation outlining how to access any physical learning resources that may be available to support learning at home - this is so that work that children complete at home can be kept safe, ideally in their exercise books, and can be brought back to school when safe to do so.
- Should anything be unclear in the work that is set, parents can communicate with class teachers via email or by contacting the school office. They should make clear which year group and subject the question relates to.
- We would encourage parents to support their children's work, by viewing the work set together, and then making appropriate plans to complete the work. This can include finding an appropriate place to work and, to the best of their ability, supporting pupils with work encouraging them to work with good levels of concentration.
- Children should be supervised in their use of the Internet; more information for parents and carers can be found here: <http://www.westwoodwithiford.org/online-safety--digital-literacy.html>
- Every effort will be made by staff to ensure that work is set promptly on appropriate platforms but school cannot guarantee that the chosen platforms will work on all devices. Should accessing work be an issue, parents should contact school and alternative solutions will be made available (e.g. paper copies of work, workbooks and loaning of stationary equipment and/or devices). These will be discussed on a case-to-case basis.

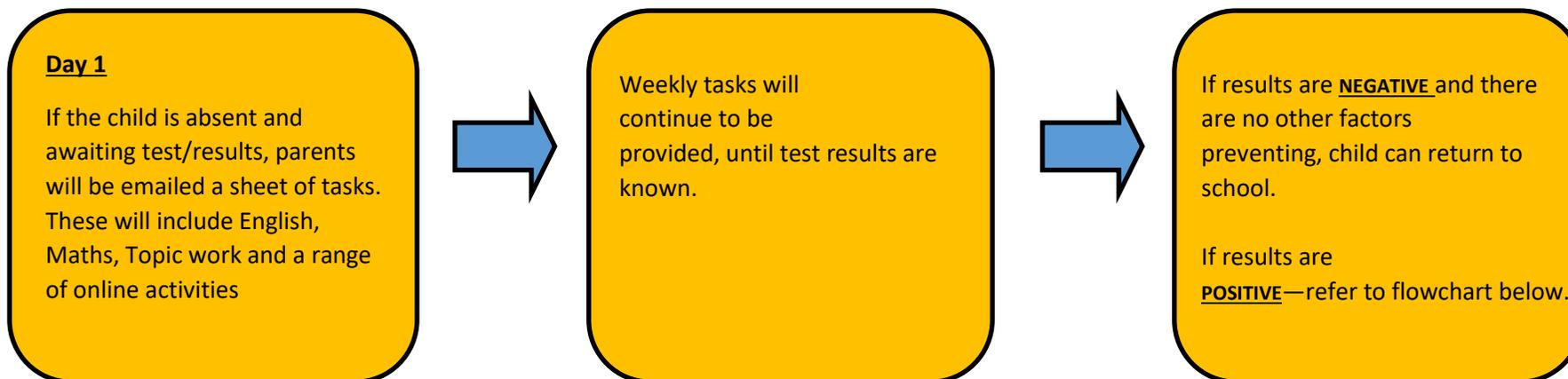
Remote teaching for staff who are self-isolating

Teaching staff are required to self-isolate if they or anyone in their household shows symptoms outlined at the start of this policy or they have been told to shield and/or have received a letter to confirm this. If a member of staff is required to self-isolate, they are expected to:

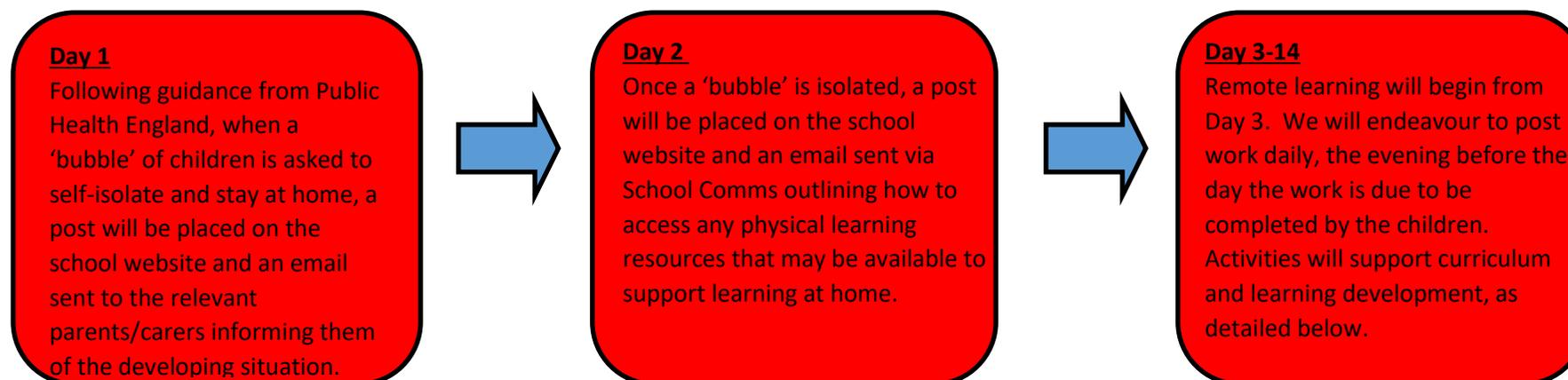
- Follow normal reporting procedure for planned absence.
- Following contact with school, the Headteacher may set up a referral to Occupational Health to support that individual.
- It is expected that staff get tested. Should a staff member be tested, it is expected, as per national guidance, to share the result of this test with school as soon as possible so that appropriate plans can be made.
- Whilst self-isolating, and if able to do so, teaching assistants and non-teaching staff will be given an individual project to work on which is in line with whole school improvement priorities or asked to support with the online learning provision. These projects will be communicated by the Senior Leadership Team and will be allocated on a case-by-case basis.

- If unwell themselves, teachers will be covered by another staff member for the sharing of activities. Communication and planning during this time will not be undertaken until the teacher is fit to work.

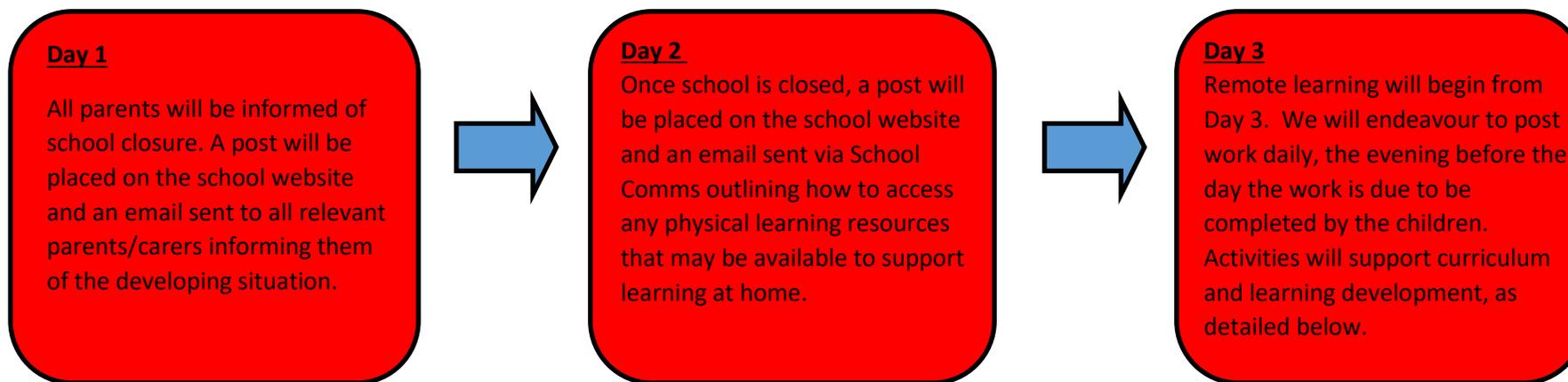
Timeline of events and expectations for providing Remote Home Learning whilst waiting for test results



Timeline of what will happen in the event of a 'Bubble' being sent home for a period of time



Timeline of what will happen in the event of long term school closure



Activities provided daily for remote learning will follow the same format as the comprehensive offering provided during lockdown and will include:

English task – Reading and writing tasks linked to the current class topic and curriculum progression. This will be supported by at least one teaching video per week to introduce the concept and to support understanding. Spellings will also be included at least once a week. Resources to support English learning and development may also include activities set on the class blog, Google Classroom and read Theory (KS2).

Maths task– enabling class and pupil curriculum progression. This will be supported by at least one teaching video per week to introduce and support understanding. Resources to support maths learning and development may also include activities set on Doodlemaths, TT Rockstars and may utilise White Rose and/or Classroom Secrets maths resources.

Topic task – enabling children to develop their understanding and progression through the broader curriculum and will follow topic cycles on class curriculum pages. These may include contributing to whole school tasks which will be celebrated on the school website.

Feedback and Support for pupils and parents

As detailed in the policy above, all children will be given detailed feedback on work that has been submitted to the class teacher, at least once a week. This will be primarily through the use of email or may also include use of Google Classroom or the class blog. Parents are also able to email class teachers for support with helping their children at home.